

An opportunity has arisen for a newly qualified or experienced GP to join our team here to work up to 6 sessions in leafy Barnt Green. Our community sits in a semi-rural village, within easy reach of Birmingham and is accessed by good train and motorway connections.

You'd be joining a motivated and supportive team of professionals lead by our 3 young GP Partners. The successful candidate would be enthusiastic and a good team player who wishes to deliver an excellent quality of care and contribute to our wider team's progression. We have a strong team ethos and prioritise changes to improve the team's work-life balance.

Barnt Green Surgery is a small to medium sized surgery with a friendly and loyal compliment of staff who work with our experienced and supportive management and administrative team. We are a high achieving QOF practice and pride ourselves on a providing a high standard of clinical care which results in us being held in high regard by our patients. You'd be part of a clinical team comprising of a salaried GP, 2 Physician's Associates, a Nurse Prescriber, 2 Practice Nurses, 2 Clinical Pharmacists and 2 HCA's.

Job Description

Job Title:	Salaried GP
Reports To:	The Partners
Salary	depending on experience.
Weekly sessions	up to 6 session per week
Closing date	4 th January 2024
Interview date	9th January 2024

Job Summary

The post-holder will manage a caseload and deal with a wide range of health needs, complete tasks and responsibilities associated with a GP working within a primary care setting, ensuring the highest standards of care for all registered and temporary patients.

Clinical Responsibilities

- In accordance with the Practice timetable, as agreed, the post-holder will make him/her-self available to undertake a variety of duties including surgery consultations, telephone & video consultations and queries, visiting patients at home, checking and signing repeat prescriptions and

dealing with queries, paperwork and correspondence in a timely fashion including a regular duty doctor day

- Making professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care workers within the organisation
- Assessing the health care needs of patients with undifferentiated and undiagnosed problems
- Screening patients for disease risk factors and early signs of illness
- In consultation with patients and in line with current Practice disease management protocols, developing care plans for health
- Providing counselling and health education
- Admitting or discharging patients to and from the caseload and referring to other care providers as appropriate
- Recording clear and contemporaneous consultation notes to agreed standards
- Collecting data for audit purposes
- Compiling and issuing computer-generated acute and repeat prescriptions (avoiding hand-written prescriptions whenever possible)
- Prescribing in accordance with the Practice prescribing formulary (or generically) whenever this is clinically appropriate
- In general the post-holder will be expected to undertake all the normal duties and responsibilities associated with a GP working within primary care including extended access provision.

Administrative Responsibilities within the Organisation

- Awareness of and compliance with all relevant Practice policies/guidelines, e.g. prescribing, confidentiality, data protection, health and safety
- A commitment to life-long learning and audit to ensure evidence-based best practice
- Contributing to evaluation/audit and clinical standard setting within the organisation
- Contributing to the development of computer-based patient records
- Contributing to the summarising of patient records and Read-Coding patient data
- Attending training and events organised by the Practice or other agencies where appropriate.

Responsibilities with regard to Confidentiality

- In the course of seeking treatment, patients entrust us with, or allow us to gather, sensitive information in relation to their health and other matters. They do so in confidence and have the right to expect that staff will respect their privacy and act appropriately
- In the performance of the duties outlined in this Job Description, the post-holder may have access to confidential information relating to patients and their carers, Practice staff and other healthcare workers. They may also have access to information relating to the Practice as a business organisation. All such information from any source is to be regarded as strictly confidential
- Information relating to patients, carers, colleagues, other healthcare workers or the business of the Practice may only be divulged to authorised persons in accordance with the Practice policies and procedures relating to confidentiality and the protection of personal and sensitive data.

Responsibilities with regard to Equality and Diversity

The post-holder will support the equality, diversity and rights of patients, carers and colleagues, to include:

- Acting in a way that recognizes the importance of people's rights, interpreting them in a way that is consistent with Practice procedures and policies, and current legislation
- Respecting the privacy, dignity, needs and beliefs of patients, carers and colleagues
- Behaving in a manner which is welcoming to and of the individual, is non-judgmental and respects their circumstances, feelings priorities and rights.

Health & Safety

The post-holder will assist in promoting and maintaining their own and others' health, safety and security as defined in the practice Health & Safety Policy, to include:

- Using personal security systems within the workplace according to practice guidelines
- Identifying the risks involved in work activities and undertaking such activities in a way that manages those risks
- Making effective use of training to update knowledge and skills
- Using appropriate infection control procedures, maintaining work areas in a tidy and safe way and free from hazards
- Reporting potential risks identified

Personal/Professional Development

In addition to maintaining continued education through attendance at any courses and/or study days necessary to ensure that professional development requirements are met, the post-holder will participate in any training programme implemented by the Practice as part of this employment, such training to include:

- Participation in an annual individual performance review, including taking responsibility for maintaining a record of own personal and/or professional development
- Taking responsibility for own development, learning and performance and demonstrating skills and activities to others who are undertaking similar work.

Communication

The post-holder should recognize the importance of effective communication within the team and will strive to:

- Communicate effectively with other team members
- Communicate effectively with patients and carers
- Recognize people's needs for alternative methods of communication and respond accordingly.

Disclosure and Barring Service Check – All posts are subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made

to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

Barnt Green Surgery runs a policy that all new staff that adheres to medical guidance regarding staff as patients. Employing staff who are patients of the practice has significant disadvantages both to the patient and to the practice. Please note therefore that if your application is successful and you are a current patient of Barnt Green Surgery, you will be required to register elsewhere

Person Specification

Qualifications

Essential	Desirable
MBBS or equivalent medical degree Full registration with GMC Certification of completion of training Inclusion on Performers List MRCGP Evidence to a commitment to on-going personal & professional development	Experience of working in primary care in an area with a significant elderly population Experience of providing primary care in and out of hours Development of areas of clinical expertise Experience of audit and improving care